

**Community Action and Human Services**

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**Energy and Facilities Programs****701 NW 1 Court, 11 Floor****Miami FL 33136****MIAMI-DADE COUNTY, FLORIDA****REQUEST FOR PRICE QUOTATION (RPQ)****Contract No:** MCC 7360 Plan - CICC 7360-0/08**RPQ No:** NMFCAAALLA**INVITATION TO BID**

A RPQ has been issued for the work identified below. If you are interested in submitting a bid for this project, please submit your bid via Sealed Envelopes, attention to NELSON MEDINA at 701 NW 1 COURT, 11 FLOOR MIAMI, FL 33136 no later than 6/21/2016 at 10:00 AM. If you have any questions, contact Nelson Medina at 786-469-4709.

This RPQ is issued under the terms and conditions of the Miscellaneous Construction Contracts (MCC) Program MCC 7360 Plan.

**RPQ DETAILED BREAKDOWN**

Bid Due Date:	6/21/2016	Time Due:	10:00 AM	Submitted Via:	Sealed Envelopes	SBE-Con. Level:	N/A
Estimated Value:	\$84,330	(excluding Contingencies and Dedicated Allowances)					
Project Name:	FCAA ALLAPATTAH FACILITIES STRATEGIC PLAN SITE 1						
Project Location:	VARIOUS SITES						
License Requirements:	Primary:	General Building Contractor					
	Sub:	Fence; Painting; Roofing Contractor; Concrete Work					
Scope of Work:	<p>(Contractor must obtain and submit all permits prior to performing any work).</p> <p>Miami-Dade County Community Action and Human Services Department Head Start/Early Head Start Program Allapattah Head Start/EHS Center, 1836 NW 22 Place Family Christian Association of America, Inc. Head Start/Early Head Start Mount Calvary, 1140 NW 62 Street, Miami FL 33150 New Mount Zion, 500 W. 23 Street, Hialeah FL 33010 A Children's Place, 14701 NW 7 Avenue, Miami FL 33168 DD Simpson Portables, 13850 NW 26 Avenue, Opa-Locka FL 33054</p> <p>Allapattah Head Start/Early Head Start 1836 NW 22 Place Miami, FL 33125</p> <p>The intent of this Scope of Work is to serve as a direction to the Contractor for interior removal of existing sheet rock, installation of new sheet rock wall, plaster and painting of said wall. Commercial Flat roof removal and replacement at the Allapattah Head Start/Early Head Start Center located at 1836 NW 22 Place, Miami FL 33125.</p> <p>The Contractor shall provide warranties and all necessary permits as required by law to remove and construct interior sheet rock wall with insulation if required. As well as, removal and reconstruction of Commercial Flat roof. Contractor shall maintain necessary insurances and licenses throughout the duration of the project. The contractors shall be required to coordinate all work, verify all site conditions and make submittals as required for approval to the owners and inspectors. The contractor is responsible for all work done by any sub-contractor and shall require that all sub-contractor pull all necessary permits according to code.</p> <p>The Contractor shall perform the services with the standard skill care and diligence which a competent and suitably qualified person performing such services could reasonably be expected to exercise and in accordance with the Work Write-Up; work must be performed in a professional, "Workman like Manner."</p> <p>Contractor must comply with the Scope of Work and the attached Reference Documents 21000.</p>						

Construction or work must begin within seven (7) days from the Notice to Proceed date and shall be carried on at a rate that insures full completion on or before the date of completion as stipulated in the Notice to Proceed.

Contractor is required to provide all documents needed to pull required permits. All documents must comply with the Florida Building Code and the Miami-Dade County regulations.

The contractor understands that timely completion of the work within the contract period is of the essence and contractor accepts that the contract period to complete the work is thirty (30) calendar days.

#### SCOPE OF WORK

##### 1. Interior Wall removal and replacement and Painting:

DESCRIPTION: The work consists of furnishing labor, equipment and materials to remove existing drywall, remove any damaged structural beams, and replace, and install new material and hardware if needed to a wall measuring 28 feet long by 10 feet tall. All electrical should be removed and placed back as it was according to commercial building code. The newly installed wall as well as the other walls in room, shall be painted to match existing room color, as to give a uniformed look. Contractor shall demolish and dispose of existing sheet rock/drywall, inspect structural beams and replace any damaged beams for installation of new sheet rock/drywall. Contractor shall perform all necessary prep, including but not limited to: cleaning surfaces, caulking joints, puttying of defects and nail holes, and masking and protecting of non-painted surfaces/materials. Contractor shall prime the new/unpainted surface. Contractor shall paint all gypsum wallboard, window jambs and trim, and replace base board with "like kind". Contractor shall clean-up all overspray, and remove all waste and rubbish created by the work, and leave the job site in a manner acceptable to the project Contracting Officer's Representative (COR).

SUBMITTALS & CLOSEOUT: Contractor shall submit a color samples for approval prior to beginning work. At the end of the work, contractor shall provide an unopened, labeled; one-gallon can of paint of each type/color used.

#### PRODUCTS:

##### Paint:

- Wall. High quality, semi-gloss, Sherwin Williams Lowe VOC or approved equal.

##### Primers:

- Primers and undercoats shall be of same manufacture as finish coats.
- Use only high quality, which have been approved.

#### Interior Paint

Wall finishes being Semi-Gloss.

Caulk: Use only high quality, paintable, permanently flexible, acrylic latex caulk if needed.

COLOR: Color will be provided by Head Start/ Early Head Start Center Director.

#### GENERAL:

- Cover and protect finished work and surfaces not to be painted. Use drop clothes of adequate size to protect adjacent areas.
- Mix and prepare painting materials in accordance with manufacturer's directions.
- Remove hardware, hardware accessories, machined surfaces, plates, lighting fixtures, and similar items in place and not to be painted, or provide surface applied protection. Reinstall removed items when final coat is thoroughly dry.
- Caulk all interior joints, seams, cracks, voids, etc. including but not limited to: windows, window jambs, window trim and casing, panels, base board, other molding, etc.

- Apply paint in accordance with manufacturer's directions. Use techniques best suited for substrate and type of material being applied.
- Apply material evenly without runs, sags, or other defects. Leave moldings, trim, edges, and millwork clean and true to details without excess paint in corners or depressions. Make edges of paint adjoining other materials or colors sharp and clean, without overlaps.
- Drying time: Minimum time recommended by manufacture. Do not apply succeeding coats until the undercoat is thoroughly dry.
- Apply additional coats when undercoats, stains, or other conditions show through final coat of paint. Final finish shall have uniform finish, color, and appearance.

#### CLEAN-UP:

- Remove all paint overspray, spills, runs, spatters from non-painted surfaces.

Cost \$ \_\_\_\_\_

#### ROOF REPAIR

##### GENERAL DESCRIPTION

The project scope consists of complete commercial roof replacement at the Allapattah Head Start/Early Head Start Center. Roof area measurements are to be verified by contractor.

It is the acknowledged intention and meaning of these specifications to reroof the existing premises as required, providing a watertight roofing system.

The work will include the furnishing of all materials and equipment and the performing of all labor required, whether or not specifically indicated by the specifications, to provide a weather tight roofing system.

Contractor shall remove all fixed equipment designated to be removed. Items of existing equipment which are to be reused, shall be carefully removed, stored and protected, and later reinstalled in original or new locations as required.

Contractor shall be responsible for all disconnecting, connecting, cutting, patching, finishing, moving and removing, and repairing, of both new and existing material and equipment as may be required to do all reroofing and alteration work.

All existing material and equipment which is to remain in place or to be reused and has been damaged or defaced during the process of the work, shall be restored to a condition equal to that which existed prior to the start of the work, or shall be replaced with new materials and equipment equal in all respects, and finished so as to be uniform in appearance to adjacent existing work.

The Contractor will replace if needed any roof decking with of a "like kind". Contractor will install the proper insulation according to roof specifications.

The Contractor shall check all dimensions and verify all conditions at the site in relation to his work.

Conditions other than those which are described in these specifications shall be identified in writing to the CAHSD representative and Owner, before proceeding with the work. The CAHSD or owner will provide approved alternate details as required by the changed conditions. The contractor shall be responsible for any unauthorized changes he incorporates in the work.

Contractor shall be responsible for measurements. Before ordering material, preparing shop drawings, or doing any work, verify at the site all dimensions which may affect the work. Assume full responsibility for the accuracy of figures. No allowance for additional compensation will be considered for discrepancies between dimensions on the drawings and actual dimensions.

Final results are the entire responsibility of the roofing contractor.

Cost \$ \_\_\_\_\_

NOTE: Any damage caused by the Contractor or his contractors is to be made good at the Contractor's expense.

#### CONTRACTOR PROVISIONS

The Contractor shall supply everything necessary for the execution and completion of the work including paint, brushes, rollers, drop sheets, sandpaper, fillers, sealants, scrapers, thinners, tints, color charts, masking tape and material, ladders and scaffolding. Site preparation and installation performance shall be in accordance with Miami Dade County, and all building codes and standards

#### WORKING HOURS

Working hours are to be 0700 to 1700. No work is to take place outside these hours unless CAHSD has given approval.

#### SITE PREPARATION AND CLEANING UP

The Contractor shall at all times keep the work area, including storage areas, free from accumulations of waste materials. Before completing the work, the Contractor shall remove the work and premises any rubbish, tools, scaffolding, equipment, and materials that are not the property of the Government. Unsightly materials and debris including excess soil, garbage, and equipment should be removed as required; while materials should be scheduled for delivery only as required for immediate use.

Cost \$ \_\_\_\_\_

The intent of this Scope of Work is to serve as a direction to the General Contractor for removal and repair work to be done at the for mentioned Head Start/Early Head Start sites.

The Contractor shall provide warranties and all necessary permits as required by law to remove, furnish, and or repair listed items specified on this scope of work. Contractor shall maintain necessary insurances and licenses throughout the duration of the project.

The contractors shall be required to coordinate all work, verify all site conditions and make submittals as required for approval to the owners and inspectors. The contractor is responsible for all work done by any sub-contractor and shall require that all sub-contractor pull all necessary permits according to code.

The Contractor shall perform the services with the standard skill care and diligence which a competent and suitably qualified person performing such services could reasonably be expected to exercise and in accordance with the Work Write-Up; work must be performed in a professional, "Workman like Manner."

Contractor must comply with the Scope of Work and the attached Reference Documents 21000.

Construction or work must begin within seven (7) days from the Notice to Proceed date and shall be carried on at a rate that insures full completion on or before the date of completion as stipulated in the Notice to Proceed.

Contractor is required to provide all documents needed to pull required permits. All documents must comply with the Florida Building Code and the Miami-Dade County regulations.

The contractor understands that timely completion of the work within the contract period is of the essence and contractor accepts that the contract period to complete the work is thirty (30) calendar days.

FCAA Mount Calvary  
1140 NW 62 Street  
Miami, Florida 33150

#### SCOPE OF WORK

##### Chain Link Fence

The work consists of furnishing labor, equipment and materials for a galvanized chain link fence to secure gas tanks. The Contractor shall install 22 linear feet of 9 gauge, 6 feet high, galvanized wire chain link fence. The fence will consist of 2 end posts, 1 corner post, 2 gate posts and 1 6 foot high x 4 foot wide single gate (strap hinges and fork latch included with lock and key). Materials shall include but not be limited to the following:

22' - lineal feet of 6' high 9 gauge galvanized chain link fabric  
22' - lineal feet of 1 3/8" OD Top Rail 0.065 Swedged  
0.2 - 1 5/8" OD x 8' 0.065 Line Posts  
0.2 - 1 5/8" x 1 3/8" Loop Caps  
5 - 1 7/8" OD x 8' .065 End/Corner/Gate Posts (terminal post)  
5 - Post Caps for End/Corner/Gate Posts (terminal post)  
6 - 6' Tension Bars  
6 - 1 3/8" Rail Ends  
6 - 2" Brace Bands  
30 - 2" Tension Bands  
11 - Tie Wire for Top Rail  
1.2 - Tie Wire for Line Posts  
36 - Carriage Bolt  
1 - 6' high x 4' wide single gate (strap hinges and fork latch included)

Contractor shall clean-up, and remove all waste and rubbish created by the work, and leave the job site in a manner acceptable to the project Contracting Officer's Representative (COR).

The Contractor shall check all dimensions and measurements, and must verify all conditions at the site in relation to his work.

Cost \$ \_\_\_\_\_

**Barbed Wire**

The work consists of furnishing labor, equipment and materials for removal of damaged barbed wire, and the installment of 18" Razor Wire Galvanized Steel. The Contractor shall install 215 linear feet of razor wire or "like kind".

Contractor shall clean-up, and remove all waste and rubbish created by the work, and leave the job site in a manner acceptable to the project Contracting Officer's Representative (COR).

The Contractor shall check all dimensions and measurements, and must verify all conditions at the site in relation to his work.

Cost \$ \_\_\_\_\_

**Storage Cabinets**

The work consists of furnishing labor, equipment and materials for removal of damaged cabinets, and the installment of new "like kind" cabinets in classroom 1 and 2.

Contractor shall clean-up, and remove all waste and rubbish created by the work, and leave the job site in a manner acceptable to the project Contracting Officer's Representative (COR).

The Contractor shall check all dimensions and measurements, and must verify all conditions at the site in relation to his work.

Cost \$ \_\_\_\_\_

**Bollards for Playground and Walkway**

The work consists of furnishing labor, equipment and materials for installment of bollards alongside of playground and walkway which are within 30 feet of parking lots, or street and to prevent a vehicle from accidentally entering the space. Contractor shall install 4 inch O.D. galvanized 40 steel pipe bollards, with a height of 32 inches from finish grade. Contractor shall install bollards 4 feet apart from each other and run a distance of approximately 260 feet around three sides of playground. Bollards are to have an 18 inch diameter concrete footing, a cast aluminum dome cap, and shall be painted yellow.

Contractor shall clean-up, and remove all waste and rubbish created by the work, and leave the job site in a manner acceptable to the project Contracting Officer's Representative (COR).

The Contractor shall check all dimensions and measurements, and must verify all conditions at the site in relation to his work.

Cost \$ \_\_\_\_\_

FCAA New Mount Zion  
500 W 23 Street  
Hialeah, Florida 33010

#### SCOPE OF WORK

Fence Gate X 2

The work consists of furnishing labor, equipment and materials for removal and replacement of 2 fence gates.

Contractor shall clean-up, and remove all waste and rubbish created by the work, and leave the job site in a manner acceptable to the project Contracting Officer's Representative (COR).

The Contractor shall check all dimensions and measurements, and must verify all conditions at the site in relation to his work.

Cost \$ \_\_\_\_\_

Deep Cleaning of Bathrooms and Kitchen

The work consists of furnishing labor, equipment and materials for deep steam cleaning of all bathrooms and kitchen area. All products are to be green seal certified.

Contractor shall clean-up, and remove all waste and rubbish created by the work, and leave the job site in a manner acceptable to the project Contracting Officer's Representative (COR).

The Contractor shall check all dimensions and measurements, and must verify all conditions at the site in relation to his work.

Cost \$ \_\_\_\_\_

HVAC Unit Cage

The work consists of furnishing labor, equipment and materials for installation of steel cage over outside air conditioning unit (see supplied reference photos). Contractor shall install a steel cage over unit using HVAC unit measurements, be secured to concrete slab, and have a lock and key to be supplied to Head Start Center Director.

Contractor shall clean-up, and remove all waste and rubbish created by the work, and leave the job site in a manner acceptable to the project Contracting Officer's Representative (COR).

The Contractor shall check all dimensions and measurements, and must verify all conditions at the site in relation to his work.

Cost \$ \_\_\_\_\_

#### Ceiling Tiles

The work consists of furnishing labor, equipment and materials for removal and replacement of ceiling tiles in classrooms 1 and 2. Contractor shall install ceiling tiles of "like kind".

Contractor shall clean-up, and remove all waste and rubbish created by the work, and leave the job site in a manner acceptable to the project Contracting Officer's Representative (COR).

The Contractor shall check all dimensions and measurements, and must verify all conditions at the site in relation to his work.

Cost \$ \_\_\_\_\_

DD Simpson Portables  
13850 NW 26 Avenue  
Opa-Locka, Florida 33054

#### SCOPE OF WORK

##### Exterior Metal Door

The work consists of furnishing labor, equipment and materials for removal and replacement of a pre-hung exterior steel emergency exit door complying with Florida Building Codes at main building children egress point. Contractor is responsible for verifying all existing door opening



for sizes and existing structural conditions before ordering and installing new doors. Doors must be approved by Miami Dade County Product Control Division. Install as per code requirements and manufacturer's specifications. Door to have metal jamb, keyed entry lock, single cylinder dead bolt, metal threshold, weather strip, door stopper or safety chain, hinges and hydraulic closer. Emergency exit door to have a panic release mechanism on the inside of door.

Contractor shall clean-up, and remove all waste and rubbish created by the work, and leave the job site in a manner acceptable to the project Contracting Officer's Representative (COR).

The Contractor shall check all dimensions and measurements, and must verify all conditions at the site in relation to his work.

Cost \$ \_\_\_\_\_

#### Bollards for Playground and Walkway

The work consists of furnishing labor, equipment and materials for installment of bollards alongside of playground and walkway which are within 30 feet of parking lots, or street and to prevent a vehicle from accidentally entering the space. Contractor shall install 4 inch O.D. galvanized 40 steel pipe bollards, with a height of 32 inches from finish grade. Contractor shall install bollards 4 feet apart from each other and run a distance of approximately 260 feet around three sides of playground. Bollards are to have an 18 inch diameter concrete footing, a cast aluminum dome cap, and shall be painted yellow.

Contractor shall clean-up, and remove all waste and rubbish created by the work, and leave the job site in a manner acceptable to the project Contracting Officer's Representative (COR).

The Contractor shall check all dimensions and measurements, and must verify all conditions at the site in relation to his work.

Cost \$ \_\_\_\_\_

DD Simpson Portables  
13850 NW 26 Avenue  
Opa-Locka, Florida 33054

#### SCOPE OF WORK

##### HVAC Unit Cage

The work consists of furnishing labor, equipment and materials for installation of steel cage over outside sprinkler system, and water filter system (see supplied reference photos). Contractor shall install a steel cage over system using verified measurements, cage is to be secured to building wall, and have a lock and key to be supplied to Head Start Center Director for maintenance purposes.

Contractor shall clean-up, and remove all waste and rubbish created by the work, and leave the job site in a manner acceptable to the project Contracting Officer's Representative (COR).

The Contractor shall check all dimensions and measurements, and must verify all conditions at

the site in relation to his work.

Cost \$ \_\_\_\_\_

#### Deep Cleaning of Bathrooms

The work consists of furnishing labor, equipment and materials for deep steam cleaning of all children's bathrooms. All products are to be green seal certified.

Contractor shall clean-up, and remove all waste and rubbish created by the work, and leave the job site in a manner acceptable to the project Contracting Officer's Representative (COR).

The Contractor shall check all dimensions and measurements, and must verify all conditions at the site in relation to his work.

Cost \$ \_\_\_\_\_

Conditions other than those which are described in these specifications shall be identified in writing to the CAHSD representative and Owner, before proceeding with the work. The CAHSD or owner will provide approved alternate details as required by the changed conditions. The contractor shall be responsible for any unauthorized changes he incorporates in the work.

Contractor shall be responsible for measurements. Before ordering material, preparing shop drawings, or doing any work, verify at the site all dimensions which may affect the work. Assume full responsibility for the accuracy of figures. No allowance for additional compensation will be considered for discrepancies between dimensions on the drawings and actual dimensions.

Final results are the entire responsibility of the roofing contractor.

NOTE: Any damage caused by the Contractor or his contractors is to be made good at the Contractor's expense.

#### CONTRACTOR PROVISIONS

The Contractor shall supply everything necessary for the execution and completion of the work. Site preparation and installation performance shall be in accordance with Miami Dade County, and all building codes and standards

#### WORKING HOURS

Working hours are to be 0700 to 1700. No work is to take place outside these hours unless CAHSD has given approval.

#### SITE PREPARATION AND CLEANING UP

The Contractor shall at all times keep the work area, including storage areas, free from accumulations of waste materials. Before completing the work, the Contractor shall remove from the premises any rubbish, tools, scaffolding, equipment, and materials that are not the property of the Head Start/Early Head Start Centers. Unsightly materials and debris including excess soil, garbage, and equipment should be removed as required; while materials should be

scheduled for delivery only as required for immediate use.

ADDENDUM  
(If Applicable)

Contractor must list all additional and/or deleted items as requested by the Project Manager/Owner and price accordingly.

These changes in the price will be added or deducted from the total price submitted on the specifications.

Contractor must include in his/her bid all makes, models, styles and colors, etc., or allowances (if any) as requested by the Owner.

1.

2.

Note include addendum price in to the total price of scope.

\$ \_\_\_\_\_

REFERENCE DOCUMENTS  
GENERAL INFORMATION

1. All work shall comply with applicable Miami-Dade County building department requirements, the 2010 Florida Building Code, the 2008 National Electrical Code (NFPA-70), and the Miami Dade DERM requirements for asbestos removal.

2. All work must be coordinated with the Center Director, in addition to the county project manager.

3. Contractor/vendor shall comply with all applicable Federal, State, County, and City rules and codes.

4. All construction shall be in accordance with contract documents & requirements
5. Permitting and inspections and all associated plans, specifications and signed and sealed drawings incidental for the performance of the work described herein. The signed/sealed engineering drawings shall include, but not limited to, the following minimum requirements:
6. Defining the actual area that the contractor is restricted to for the work of the contract.
7. The contractor may not operate beyond the limits unless specifically authorized to do so by the Owner.
8. The contractor shall limit the use of the site to those operations necessary for the execution of the work of the contract.
9. The contractor is responsible for evaluating field conditions by visiting the site prior to commencing/bidding work.
10. The contractor shall not allow minors or other unauthorized persons on the project construction site.
11. Unless otherwise indicated, demolished materials become contractor's property. Comply with EPA regulations and disposal regulations of authorities having jurisdiction. Conduct demolition without disrupting Owner's use of the building.
12. Maintain and protect existing utilities to remain in service before proceeding with demolition, providing bypass connections to other parts of the building. Locate, identify, shut off, disconnect, and cap off utility services to be removed. Conduct demolition operations and remove debris to prevent injury to people and damage to adjacent buildings and site improvements. Provide and maintain shoring, bracing, or structural support to preserve building stability and prevent movement, settlement, or collapse.
13. Promptly patch and repair damaged areas of work caused by demolition. Restore exposed finishes of patched areas and extend finish restoration into remaining adjoining construction.
14. The contractor at all times shall keep the premises free from accumulation of waste materials or rubbish caused by the operations. At least once weekly during the construction, and at the completion of the work, all waste materials and rubbish shall be removed from the project, as well as tools, construction equipment, machinery and surplus materials, and shall clean all surfaces and leave the work "broom" clean except as otherwise specified.
15. The contractor shall be responsible for initiating, maintaining and supervising safety programs in connection with the work.
16. The contractor shall take all reasonable precautions for the safety of and shall provide reasonable protection to prevent damage, injury or loss to:
  - a. All employees on the work and all other persons whom may be affected thereby.
  - b. All work and all materials and equipment to be incorporated therein, whether in storage on or off the site, under the care, custody or control of the contractor or any subcontractors.
  - c. Other property at the site or adjacent thereto, and not designated for removal, relocation or replacement in the course of construction.
17. The contractor shall comply with all applicable laws, ordinances, rules, regulations and orders of any public authority having jurisdiction or the safety of persons or property for to protect them from damage, injury or loss. The contractor shall erect and maintain as required by the existing conditions and progress of the work, all reasonable safeguards for protection, including posting danger signs and other warnings against hazards, promulgating safety regulations and notifying owners and users of adjacent utilities. The contractor shall be responsible to the Owner for all damage or loss to any property caused in whole or in part by the contractor or any subcontractors, or anyone directly employed by any of them, or by anyone for whose acts any of them may be liable, and not attributable to the fault or negligence of the contractor.
18. The contractor shall request all mandatory inspection from the Building Official, Miami-Dade County, DERM, and other authorities having jurisdiction as per the provisions contained in the FBC, including those as may be required for asbestos removal. Inspections by the design professional shall not relieve the contractor, nor take the place of the mandatory inspections contained in the FBC or required by law.

19. Bid shall include warranty, building plans, specifications, permit drawings, and all permit approvals as required by the City of Miami, Miami-Dade-Dade County permitting departments. Bid shall also include approval through Miami-Dade County DERM (asbestos approval).

20. Any item resulting in damage from work procedures shall be repaired or restored to original condition including, but not limited to, sidewalk, trees, sod area, fences, irrigation, etc. Satisfactorily repair/replace equipment or part of structure damaged as a result of the work. Surfaces and finished areas shall be restored to match adjacent areas. Approval shall be obtained from the Architect/Engineer of Record prior to cutting or drilling any structural support member.

21. Contractor to supply "as built" drawings to project manager at job completion.

22. Location of existing utilities: contractor to verify exact location and avoid damage during construction. Coordinate with utilities companies MDWSD, etc.

23. All work shall be done in a neat workmanlike manner.

24. All penetrations through masonry and concrete structures shall be sealed to protect against fire with environmental conditions that exist.

25. Before starting work in a new area or movement of equipment one area to another, coordination with the facility and the County is required to ensure children's safety.

26. It is the contractor's responsibility to make the proper coordination in advance for major interruptions (15 calendar days) and any delay of work due to improper notice will be the responsibility of the contractor not CAHSD.

27. At any time improper procedures are observed that put client safety, staff, or contractor workers safety at risk, the work will be stopped until corrections are made and approved by the government and the contractor held responsible for any delay due to improper adherence to the contract/documents and/or safety regulations.

28. Before any new electrical, mechanical, and/or site modifications the contractor must notify CAHSD 72 hours in advance for proper coordination to ensure client, staff, and workers safety.

#### GENERAL SPECIFICATIONS

##### 1.1. ALTERATIONS

A. Survey: Before any work is started, the Contractor shall make a thorough survey with the CM and a representative of CAHSD, of areas of building in which alterations occur and areas which are anticipated routes of access, and furnish a report, signed by all three, to the CM. This report shall list by rooms and spaces:

1. Existing condition and types of resilient flooring, doors, windows, walls and other surfaces not required to be altered throughout affected areas of building.

2. Existence and conditions of items such as plumbing fixtures and accessories, electrical fixtures, equipment, venetian blinds, shades, etc., required by drawings to be either reused or relocated, or both.

3. Shall note any discrepancies between drawings and existing conditions at site.

4. CM shall designate areas for working space, materials storage and routes of access to areas within buildings where alterations occur and which have been agreed upon by Contractor and Construction Manager.

B. Any items required by scope of work to be either reused or relocated or both, found during this survey to be non-existent, or in opinion of CM and/or Supply Representative, to be in such condition that their use impossible or impractical, shall be furnished and/or replaced by Contractor with new items in accordance with specifications which will be furnished by Government. Provided the contract work is changed by reason of this subparagraph B, the contract will be modified accordingly, under provisions of clause entitled "DIFFERING SITE CONDITIONS".

C. Protection: Provide the following protective measures:

1. Wherever existing roof surfaces are disturbed they shall be protected against water infiltration. In case of leaks, they shall be repaired immediately upon discovery.

2. Temporary protection against damage for portions of existing structures and grounds where work is to be done, materials handled and equipment moved and/or relocated.

3. Protection of interior of existing structures at all times, from damage, dust and weather

inclemency. Wherever work is performed, floor surfaces that are to remain in place shall be adequately protected prior to starting work, and this protection shall be maintained intact until all work in the area is completed.

#### 1.9 RESTORATION

A. Remove, cut, alter, replace, patch and repair existing work as necessary to install new work. Except as otherwise shown or specified, do not cut, alter or remove any structural work, and do not disturb any ducts, plumbing, steam, gas, or electric work without approval of the COR. Existing work to be altered or extended and that is found to be defective in any way, shall be reported to the CONSTRUCTION MANAGER before it is disturbed. Materials and workmanship used in restoring work shall conform in type and quality to that of original existing construction, except as otherwise shown or specified.

B. Upon completion of contract, deliver work complete and undamaged. Existing work (walls, ceilings, partitions, floors, mechanical and electrical work, lawns, paving, roads, walks, etc.) disturbed or removed as a result of performing required new work, shall be patched, repaired, reinstalled, or replaced with new work, and refinished and left in as good condition as existed before commencing work.

C. At Contractor's own expense, Contractor shall immediately restore to service and repair any damage caused by Contractor's workmen to existing piping and conduits, wires, cables, etc., of utility services or of fire protection systems and communications systems (including telephone) which are not scheduled for discontinuance or abandonment.

D. Expense of repairs to such utilities and systems not shown on drawings or locations of which are unknown will be covered by adjustment to contract time and price.

#### 1.10 AS-BUILT DRAWINGS

A. The contractor shall maintain two full size sets of as-built drawings which will be kept current during construction of the project, to include all contract changes, modifications and clarifications.

B. All variations shall be shown in the same general detail as used in the contract drawings. To insure compliance, as-built drawings shall be made available for the CONSTRUCTION MANAGER's review, as often as requested.

C. Contractor shall deliver two approved completed sets of as-built drawings to the CONSTRUCTION MANAGER within 15 calendar days after each completed

D. Paragraphs A, B, & C shall also apply to all shop drawings

#### 1.13 TEMPORARY TOILETS

A. Provide where directed, (for use of all Contractor's workmen) ample temporary sanitary toilet accommodations with suitable sewer and water connections; or, when approved by CONSTRUCTION MANAGER, provide suitable dry closets where directed. Keep such places clean and free from flies, and all connections and appliances connected therewith are to be removed prior to completion of contract, and premises left perfectly clean.

#### SHOP DRAWINGS, PRODUCT DATA, AND SAMPLES

1-1. Submit for approval, all of the items specifically mentioned under the separate sections of the specification, with information sufficient to evidence full compliance with contract requirements. Materials, fabricated articles and the like to be installed in permanent work shall equal those of approved submittals. After an item has been approved, no change in brand or make will be permitted unless:

A. Satisfactory written evidence is presented to, and approved by Contracting Officer, that manufacturer cannot make scheduled delivery of approved item or; B.

B. Item delivered has been rejected and substitution of a suitable item is an urgent necessity or; C.

C. Other conditions become apparent which indicates approval of such substitute item to be in best interest of CAHSD.

1-2. Forward submittals in sufficient time to permit proper consideration and approval action by Government. Time submission to assure adequate lead time for procurement of contract - required items. Delays attributable to untimely and rejected submittals will not serve as a basis for extending contract time for completion.

1-3. Submittals will be reviewed for compliance with contract requirements by CAHSD, and action thereon will be taken by CM on behalf of the Contracting Officer.

1-4. If submittal samples have been disapproved, resubmit new samples as soon as possible after notification of disapproval. Such new samples shall be marked "Resubmitted Sample" in addition to containing other previously specified information required on label and in transmittal letter.

1-5. Samples, shop drawings, test reports, certificates and manufacturers' literature and data, shall be submitted for approval to:

Nelson Medina,  
701 NW 1st Court, 11th Floor,  
Miami, FL 33136

#### SAFETY REQUIREMENTS

I. PLANS (PROGRAMS, PROCEDURES) REQUIRED. Based on a risk assessment of contracted activities and on mandatory OSHA compliance programs, the Contractor shall address all applicable occupational risks in site-specific compliance and accident prevention plans. These Plans shall include but are not be limited to procedures for addressing the risks associates with the following:

- a. Emergency response;
- b. Contingency for severe weather;
- c. Fire Prevention;
- d. Medical Support;
- e. Posting of emergency telephone numbers;
- f. Prevention of alcohol and drug abuse;
- g. Site sanitation (housekeeping, drinking water, toilets);
- h. Night operations and lighting;
- i. Hazard communication program;
- j. Welding/Cutting "Hot" work;
- k. Electrical Safe Work Practices
- l. General Electrical Safety
- m. Site-Specific Fall Protection & Prevention;
- n. Respiratory protection;
- o. Health hazard control program;
- p. Demolition plan (to include engineering survey)

II. INSPECTIONS: The PM/Superintendent shall conduct frequent and regular safety inspections (daily) of the site and each of its subcontractors shall conduct frequent and regular safety inspections (daily) of their work operations. Each week, the PM/Superintendent shall conduct a formal documented inspection of the entire construction areas with the subcontractors present in their work areas. Coordinate with, and report findings and corrective actions weekly to Facility Safety Manager and Construction Manager.

III. ACCIDENTS, OSHA 300 LOGS, AND MAN-HOURS: Notify the Facility Safety Manager and Contracting Officer Representative as soon as practical, but no more than four hours after any accident meeting the definition of OSHA Recordable Injuries or Illnesses or High Visibility Accidents, property damage equal to or greater than \$5,000, or any weight handling equipment accident.

#### IV. PERSONAL PROTECTIVE EQUIPMENT (PPE):

a. PPE is governed in all areas by the nature of the work the employee is performing.

b. Mandatory PPE includes:

- i. Hard Hats – unless written authorization is given by the Facility Safety Manager and Construction Manager in circumstances of work operations that have limited potential for falling object hazards such as during finishing work or minor remodeling. With authorization to relax the requirement of hard hats, if a worker becomes exposed to an overhead falling object hazard, then hard hats would be required in accordance with the OSHA regulations.
- ii. Safety glasses - unless written authorization is given by the Facility Safety Manager and Construction Manager Representative appropriate safety glasses meeting the ANSI Z.87.1 standard must be worn by each person on site.
- iii. Appropriate Safety Shoes – based on the hazards present, safety shoes meeting the requirements of ASTM F2413-11 shall be worn by each person on site unless written authorization is given by the Facility Safety Manager and Construction Manager Representative.
- iv. Hearing protection - Use personal hearing protection at all times in designated noise hazardous areas or when performing noise hazardous tasks

Document Pickup:	Contact:	NELSON MEDINA	Phone No:	786-641-3407	Date:	6/14/2016
	Location:	701 NW 1 COURT MIAMI FL 33136				

Pre-Bid Meeting::	Required:	YES	Mandatory:	YES	Date:	6/14/2016	Time:	10:00 AM
	Location:	1836 NW 22 PLACE MIAMI FL 33125						
Site Meeting:	Required:	YES	Mandatory:	YES	Date:	6/14/2016	Time:	10:00 AM
	Location:	1836 NW 22 PLACE MIAMI FL 33125						
Bid shall be submitted to:	Contact:	NELSON MEDINA						
	Email:	medinan@miamidade.gov						
Type of Contract:	Multiple Trade			Method of Award:	Lowest Responsible Bidder			
Method of Payment:	Lump Sum			Insurance Required:	YES			
Additional Insurance Required:		NO		If Yes - Minimum Coverage:				
Performance & Payment Bond Required:		NO		Bid Bond Required:		NO		
Prevailing Wage Rate Required:	Davis Bacon wages	Davis Bacon:	YES	AIPP:	NO	Amount:		
SBE-Con. Requirements:	NO	Percentage:	0.00%	SBD Subcontractor Forms Required:	NO			
DBE Requirements:	NO	Percentage:	0.00%	DBE Subcontractor Forms Required:	NO			
CWP Requirements:	NO	Percentage:	0.00%					
SBE-G/S Requirements	NO	Percentage:	0.00%					
Liquidated Damages:	YES	\$\$ Per Day:	\$250.00					
Trade Set-a-side:	NO	If Yes, Trade =						
For RPQ's less than \$10,000, if no LD rate is specified, the County reserves the right to assess actual damages in lieu of LDs.								
Design Drawing Included:	NO	Shop Drawing Included:	NO	Specifications Included:	NO			
Anticipated Start Date:	6/29/2016			Calendar Days for Project Completion:	30			
Comments:								



**DISCLOSURE:**

- To participate in this MCC RPQ, vendors that have not registered under the new registration process that became effective in July 2008 will be required to submit a new Vendors Registration Package prior to receiving a new contract award.
- Pursuant to section 10-33.02 of the Code of Miami-Dade County, Florida, "a contractor who fails to meet an established SBE-Construction goal shall submit a SBE-Construction Make-up Plan for approval of the Small Business Development Division Director. A Make-up Plan and a corresponding Schedule of Intent Affidavit must be submitted as part of any bid or proposal submitted for future contracts at the time of bid or proposal submittal." **Failure to include the required Schedule of Intent Affidavit with this bid shall result in the submittal being deemed nonresponsive.**
- In accordance with Miami-Dade County Implementing Order 3-9, Accounts Receivable Adjustments, if money is owed by the Contractor to the County, whether under this Contract or for any other purpose, the County reserves the right to retain such amount from payment due by County to the Contractor under this Contract. Such retained amount shall be applied to the amount owed by the Contractor to the County. The Contractor shall have no further claim to such retained amounts which shall be deemed full accord and satisfaction of the amount due by the County to the Contractor for the applicable payment due herein.
- Unless otherwise stipulated in this Invitation to Bid or in the Project's Solicitation Documents, the minimum insurance requirements are: Worker's Compensation Insurance as required by Florida Statute 440, Commercial General Liability Insurance on a comprehensive basis in an amount not less than \$300,000 combined single limit per occurrence for bodily injury and property damage. **Miami-Dade County must be shown as an additional insured with respect to this coverage**, Automobile Liability Insurance covering all owned, non-owned and hired vehicles used in connection with the work, in an amount not less than \$300,000 combined single limit per occurrence for bodily injury and property damage. Certificate holder must be shown as Miami Dade County, 111 NW 1st Street, Suite 2340, Miami, FL 33128, with a 30 day cancellation notification requirement. Proof of additional Insurance may be required for certain jobs